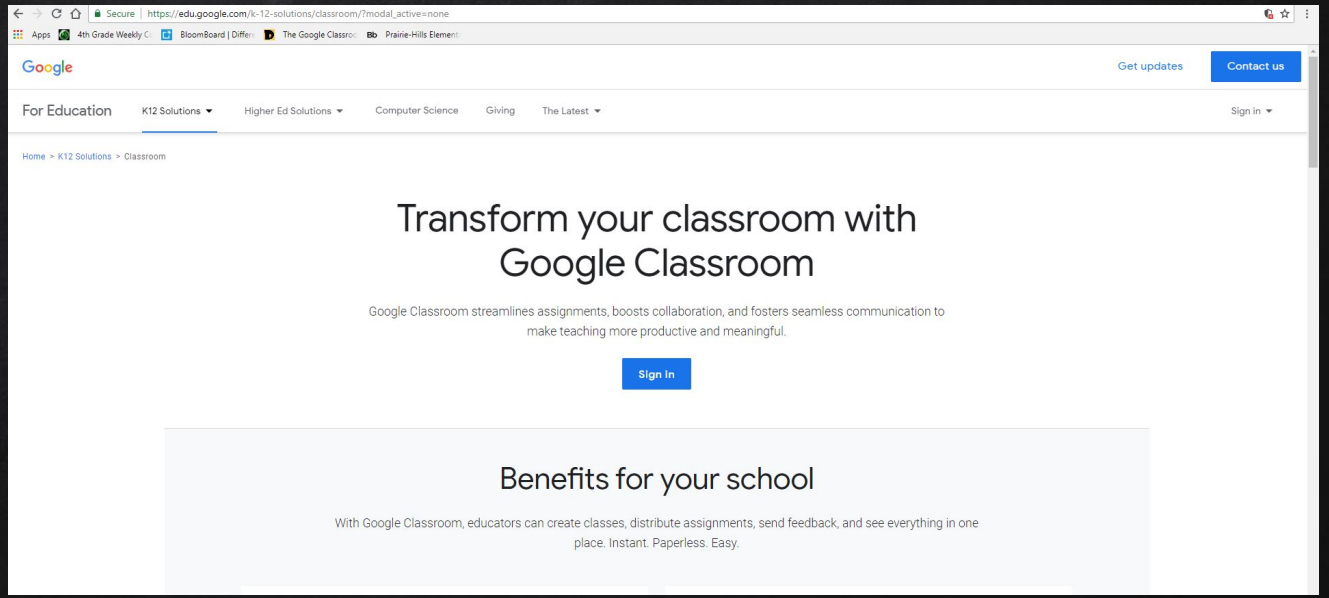
FamilyZone

Log in to your Google account

Username: _____ @phesd144.com & District Password

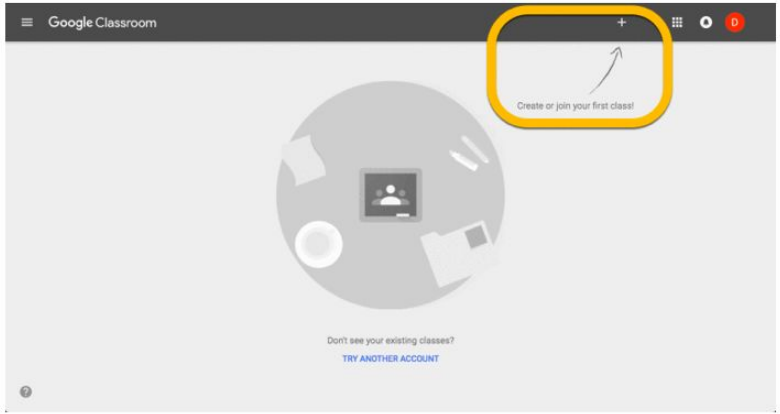
1 Sign in to Google Classroom

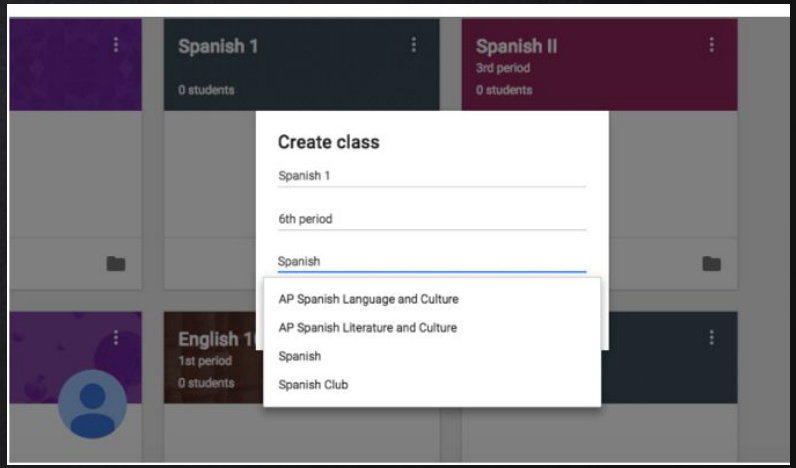
https://classroom.google.com/



2 Create a Class

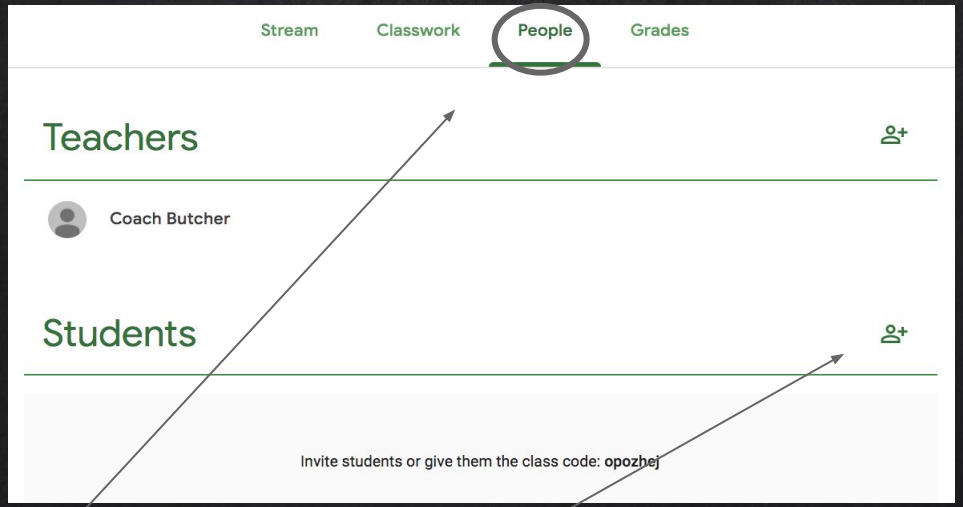
Set up your class in Classroom





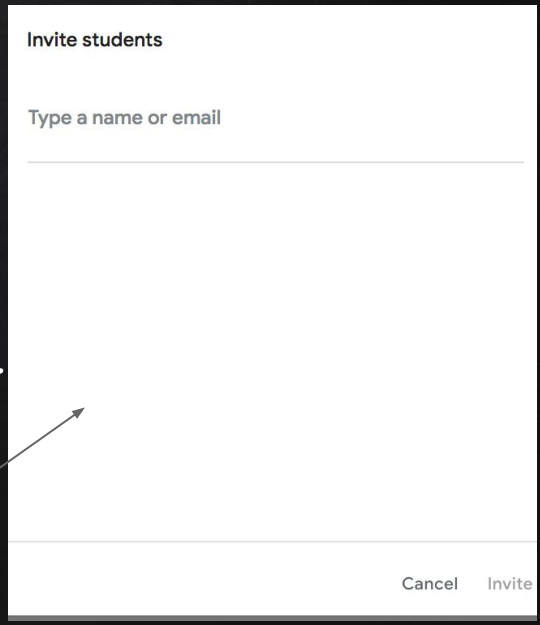
3

Adding Students



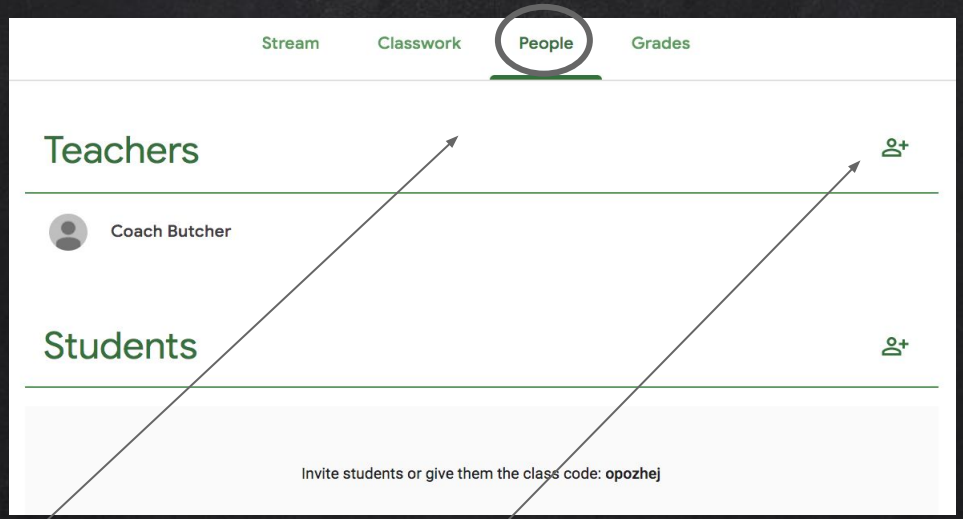
1. Select the People tab at the top.
2. Then select + to the right of students.

3. Type in the name or ID number of each student. Then select invite.



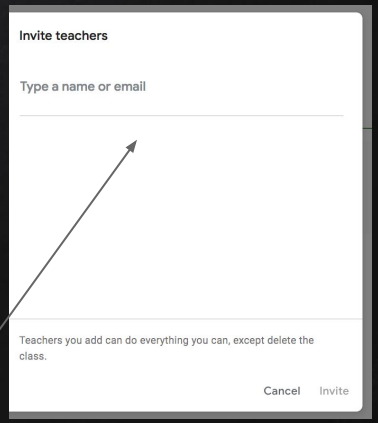
4

Adding Additional staff Members



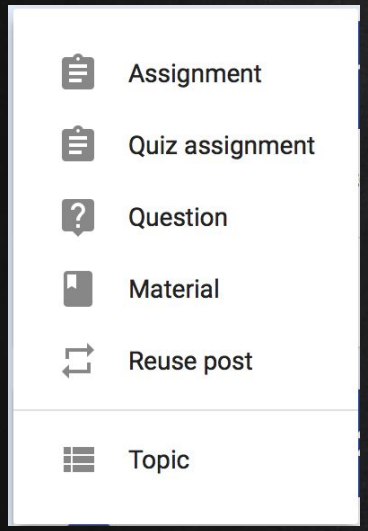
1. Select the People tab at the top.
2. Then select + to the right of teachers.

3. Type in the name of the person that needs to be invited. Then select invite.

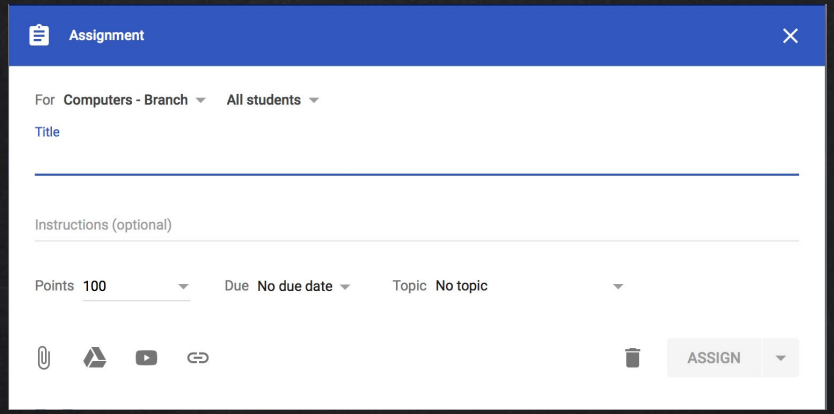


Creating An Assignment

5

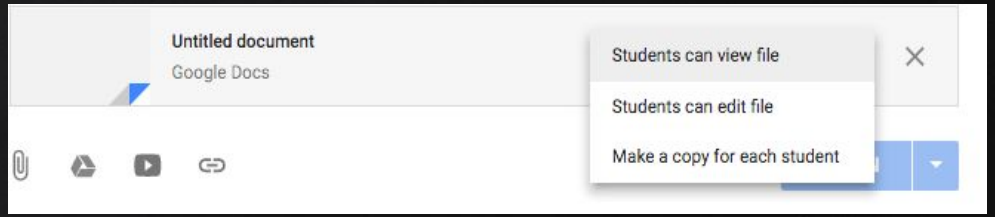


1. Click on Create Assignment



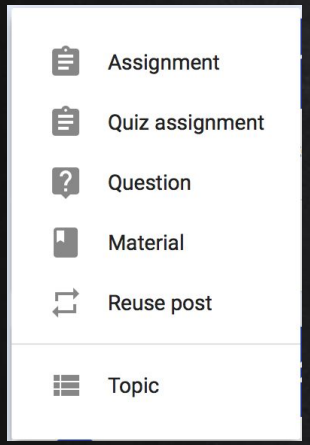
2. Fill in the information.

3. Attach a file & select how it is delivered.

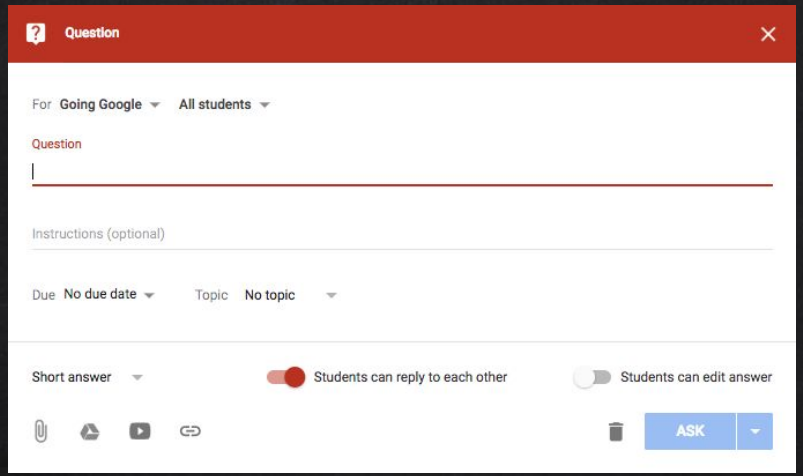


Posting a Question

6

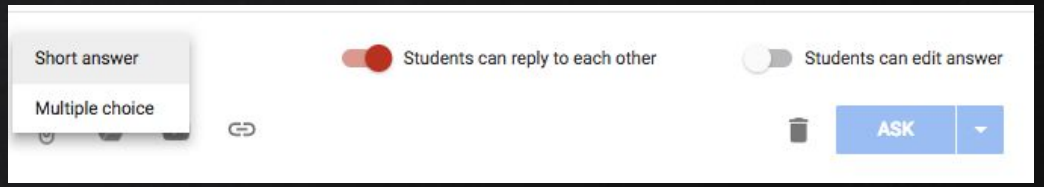


1. Click on Create Question



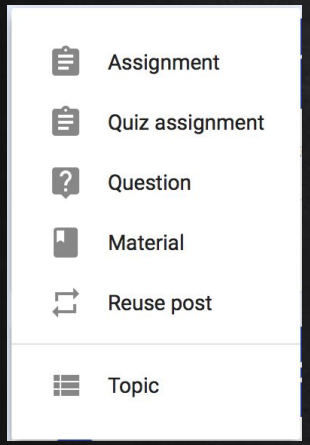
2. Type in your question.

3. Select your format & options.

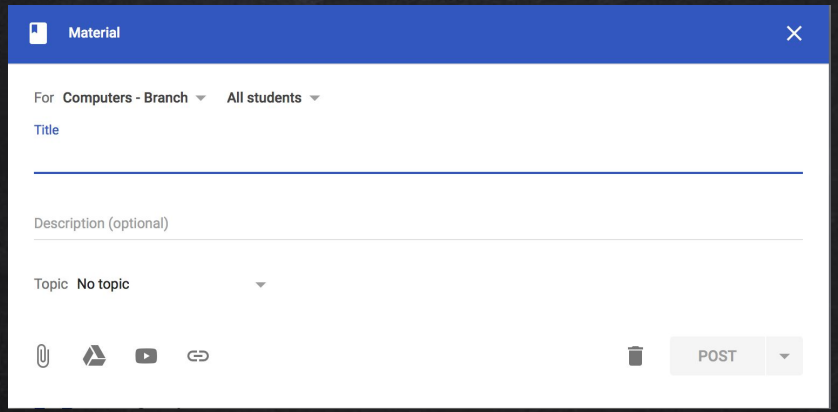


Posting Material

7

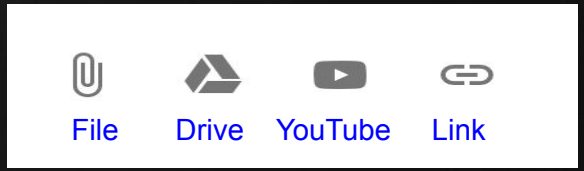


1. Click on Material



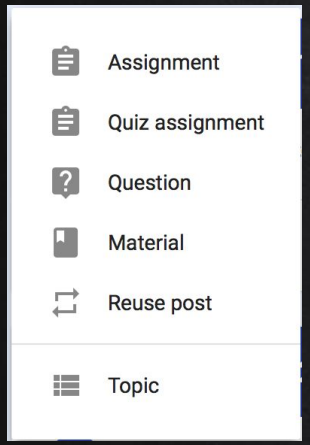
2. Fill in the information.

3. Select the type of material to be posted.

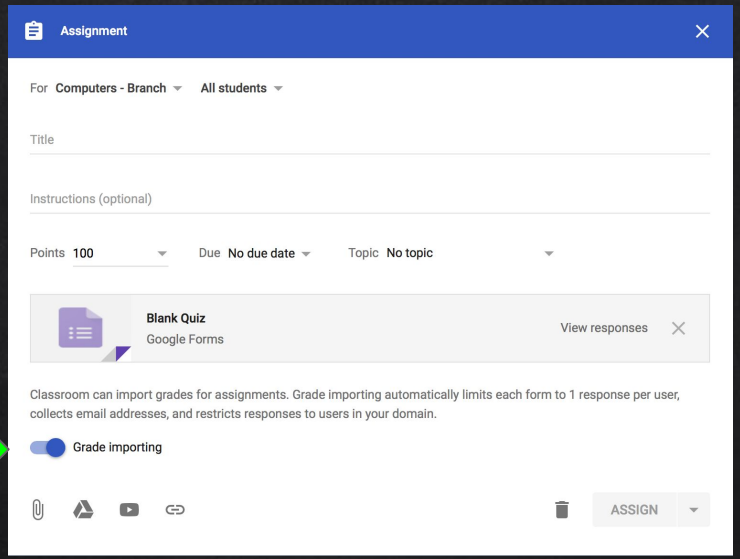


Posting a Quiz

8



1. Click on Quiz Assignment



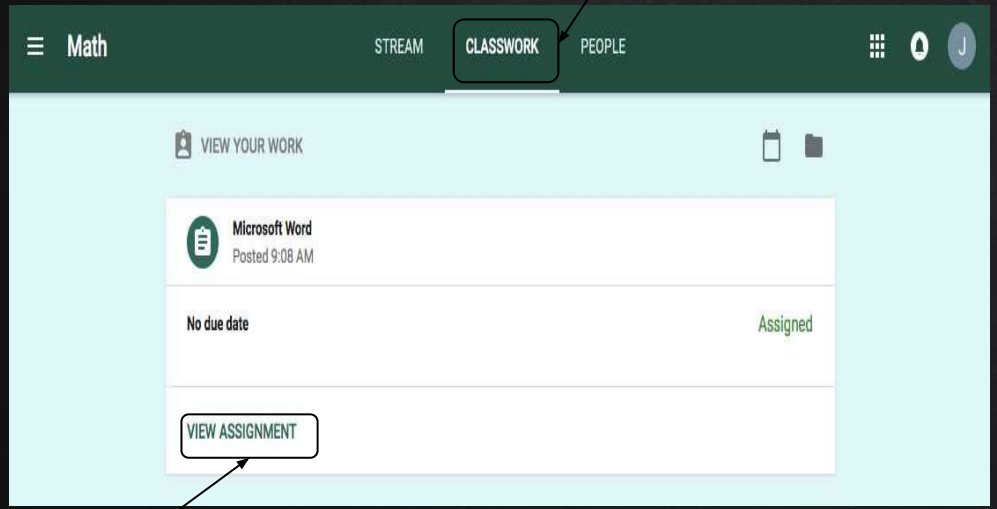
2. Fill in the information.

3. Make sure GRADE IMPORTING is selected.

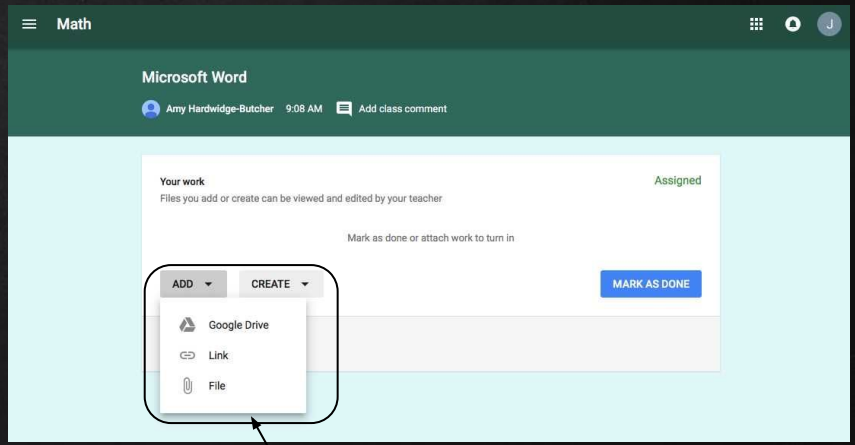
How students Turn In Completed Work

9

1. Select Classwork



2. Select View Assignment



3. Click add to upload file

Grading Student Work

10

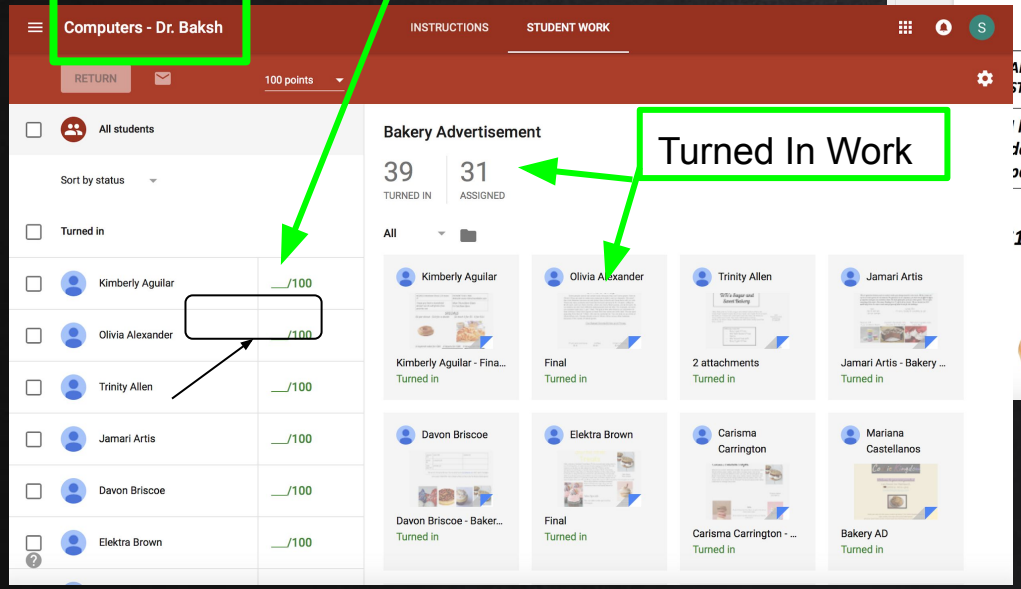
Class

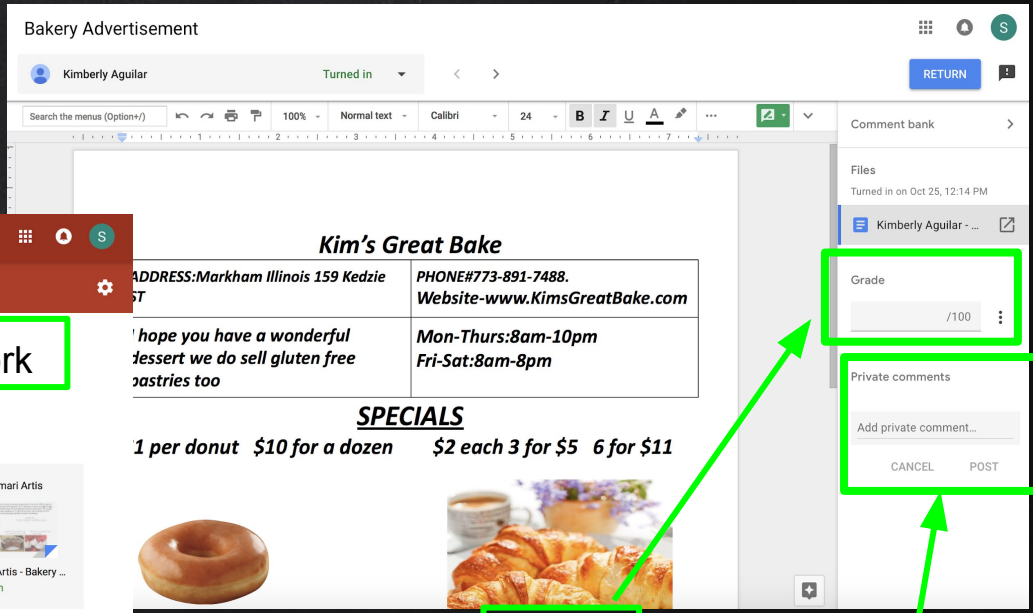
Grades

Turned In Work

Score

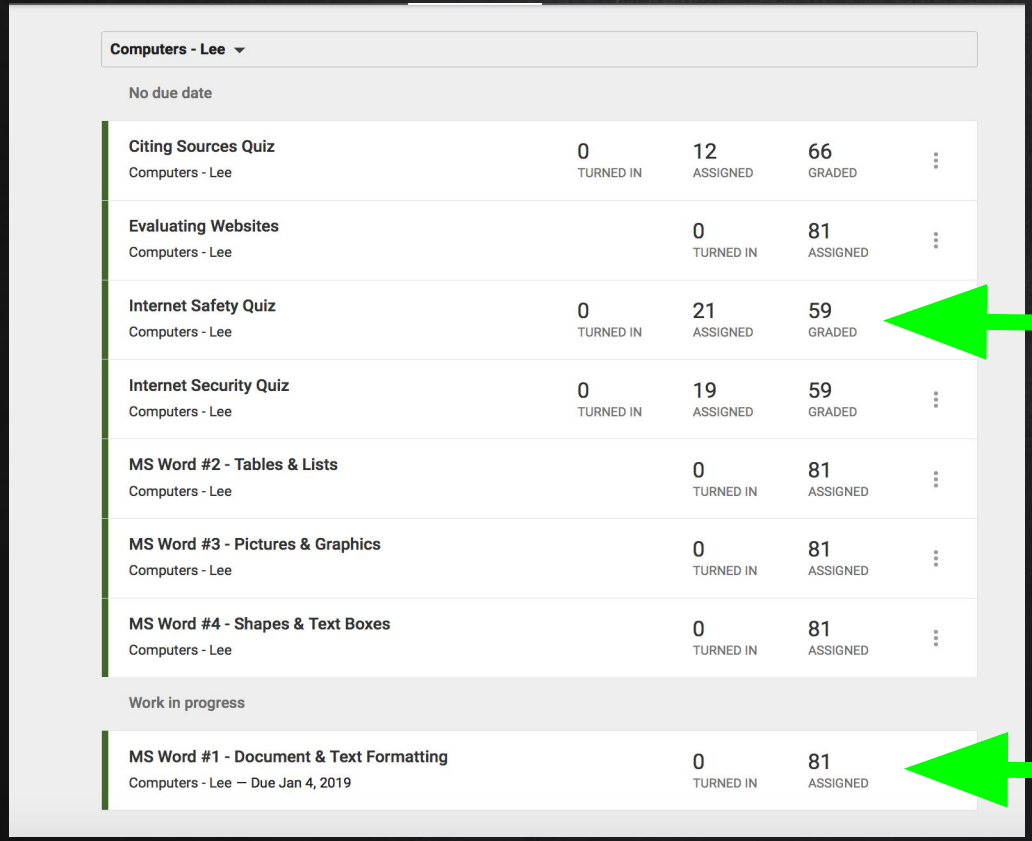
Comment

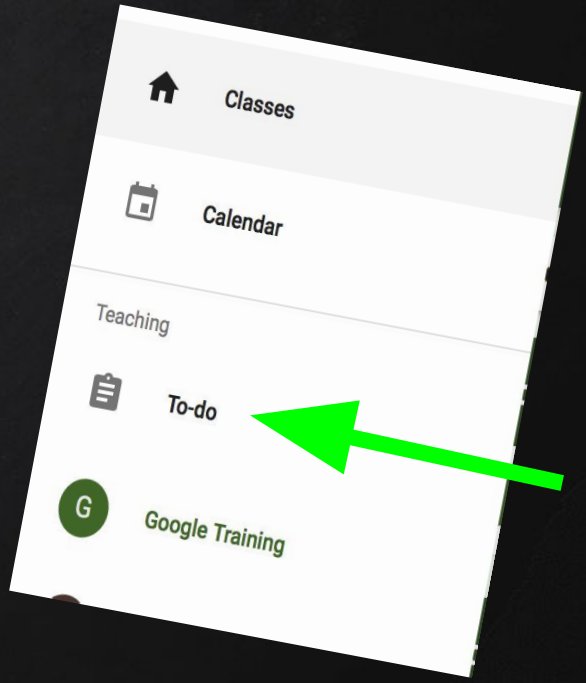




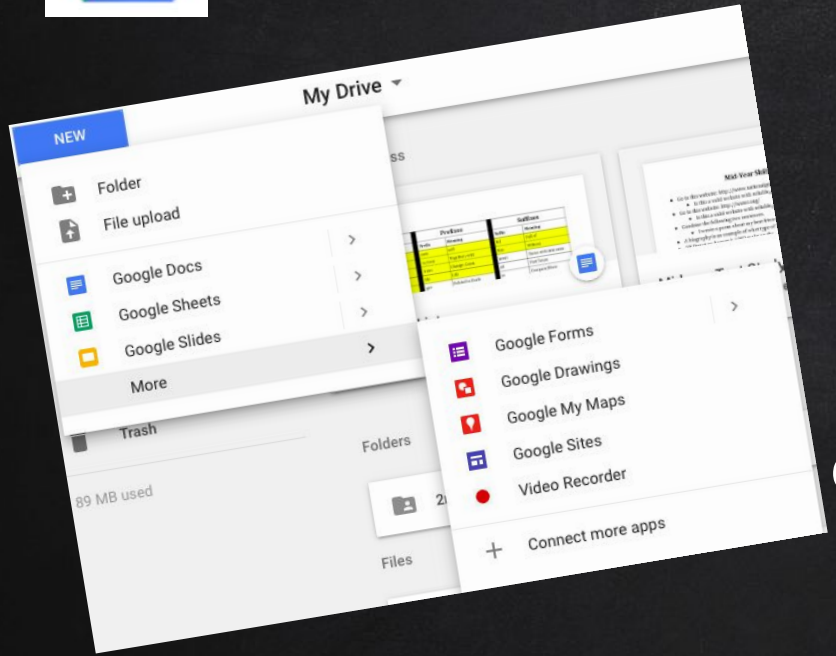
Classroom To-Do List

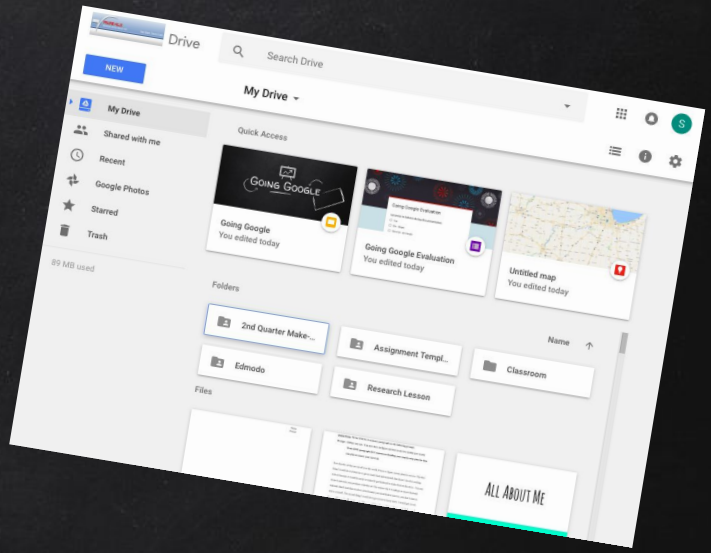
11





Google Drive



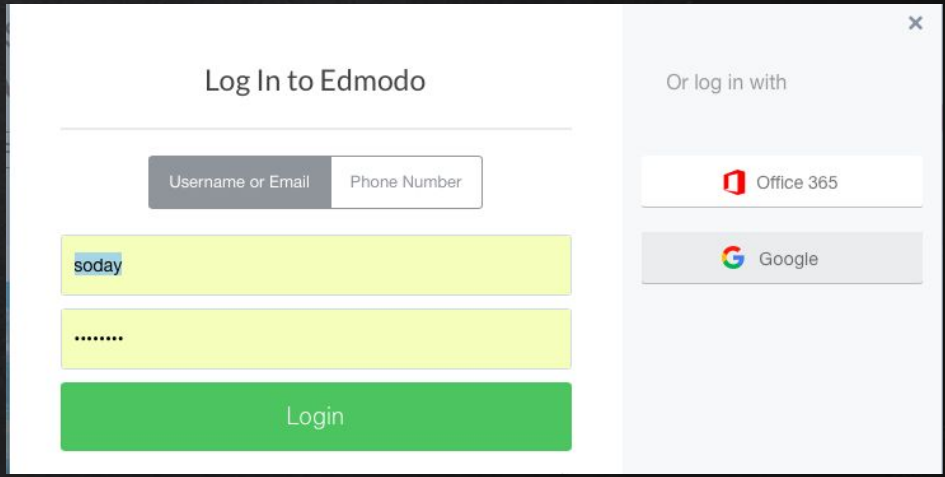


Cloud storage for all of your files.

- Access existing files/folders
- Create new files/folders
- Shortcut to access all of the apps

Google Email/Account

- ✘ Gives you access to ALL Google apps & tools.
- ✘ Email can be used to log in & connect outside apps like Edmodo
  - Limits the number of usernames/passwords our students have.

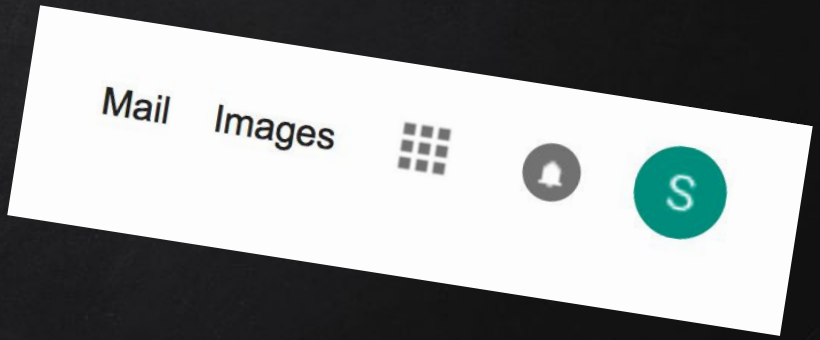


Accessibility

ELL Students

Change the language into their home language to make the tech more accessible.

- My account
- Data & Personalization
- General Preferences for the Web



Translate webpage in Chrome:

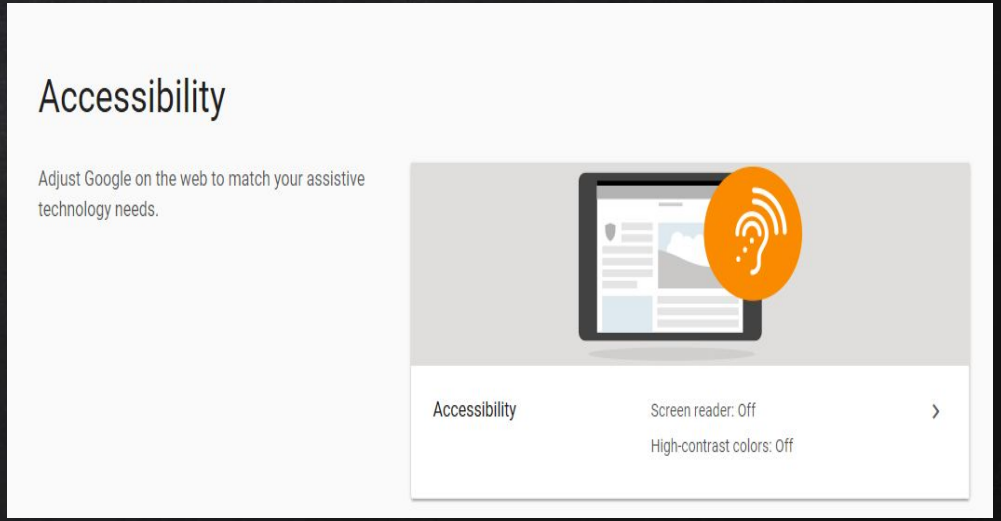
Right Click & select Translate

Accessibility

Sped Students

Use screen reader and high-contrast display programming for those students that may need it.

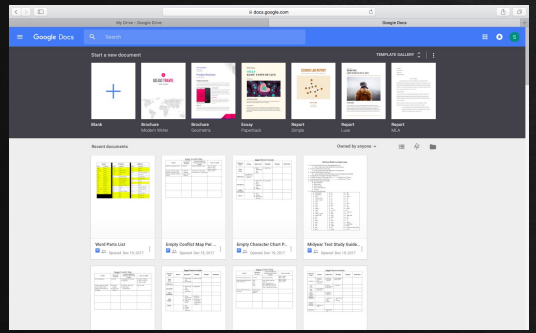
- My account
- Data & Personalization
- General Preferences for the Web



Google Apps Suite

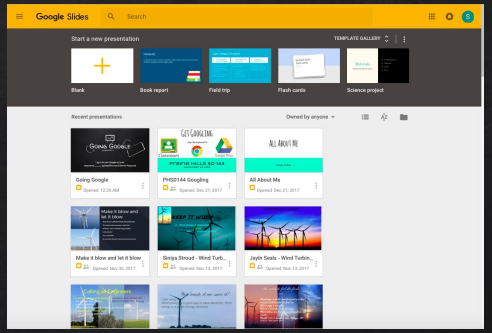
Google Docs

Word processing program.



Slides

Presentation creator

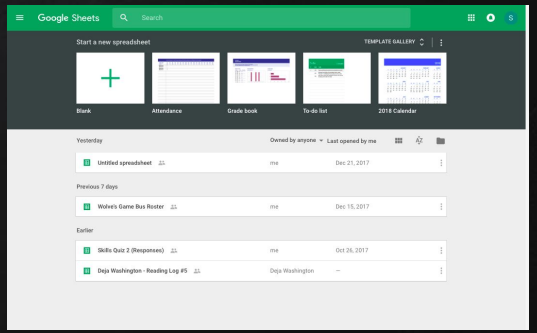


http://www.slidescarnival.com

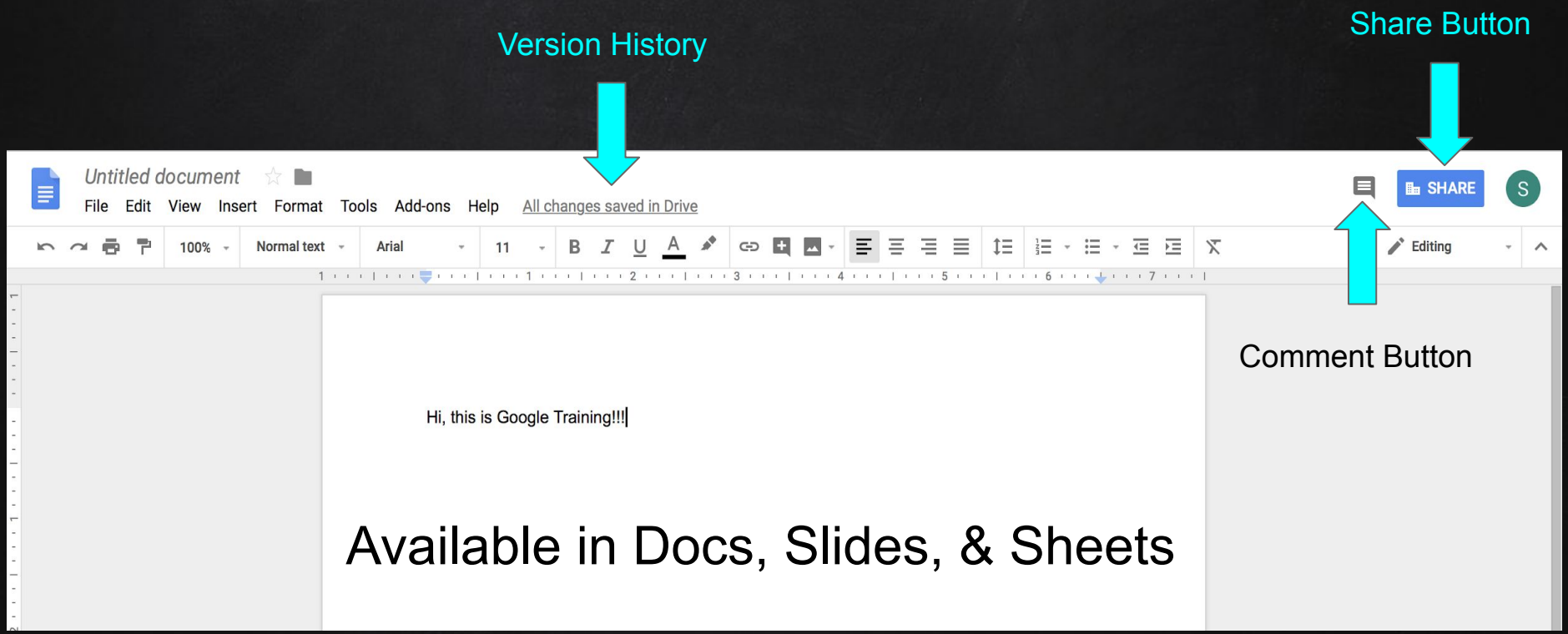
https://www.peardeck.com

Sheets

Spreadsheet program

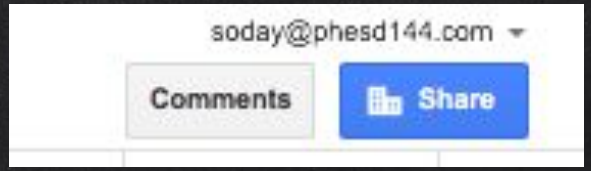


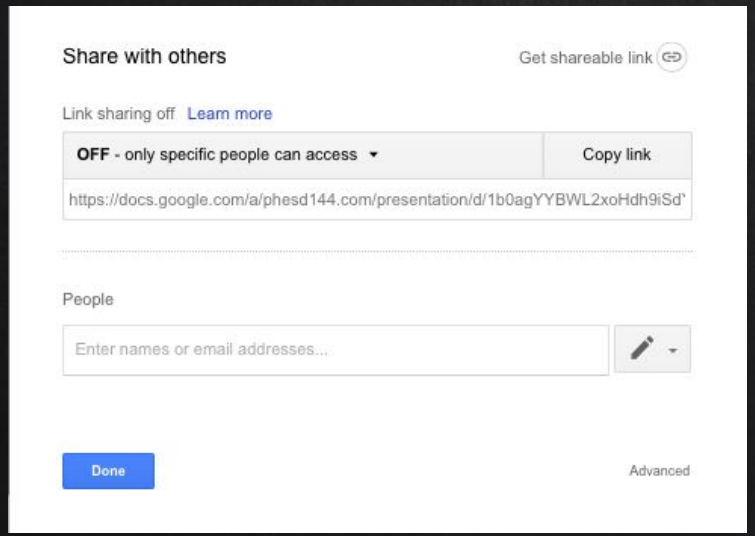
Google Apps Features



Sharing

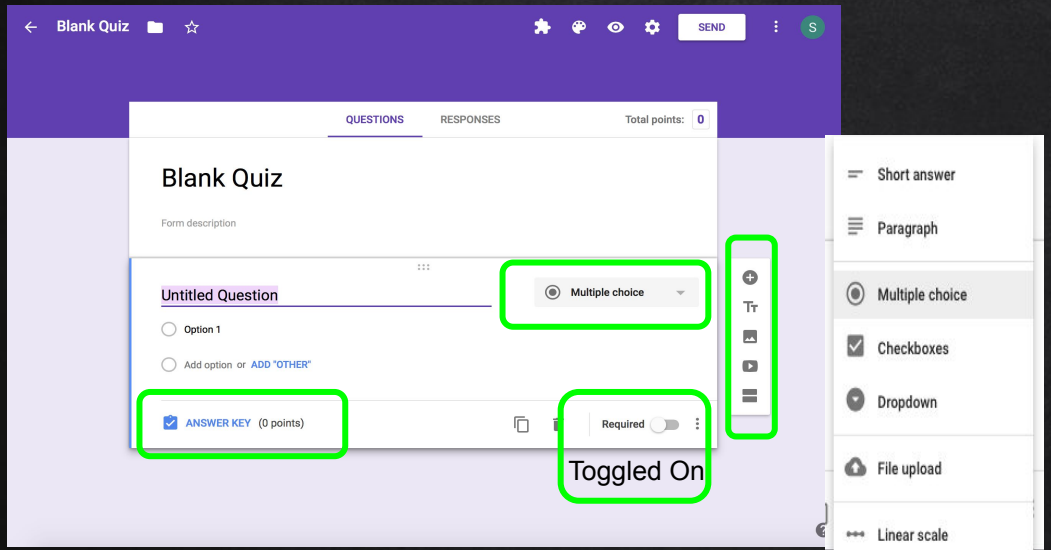
1. Click on the share button.

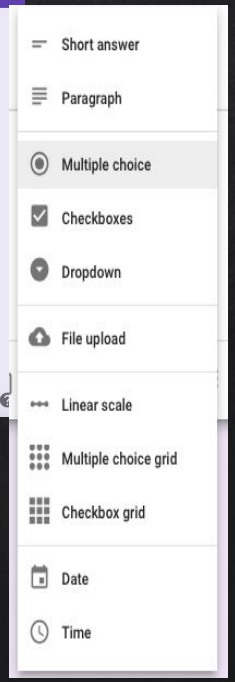


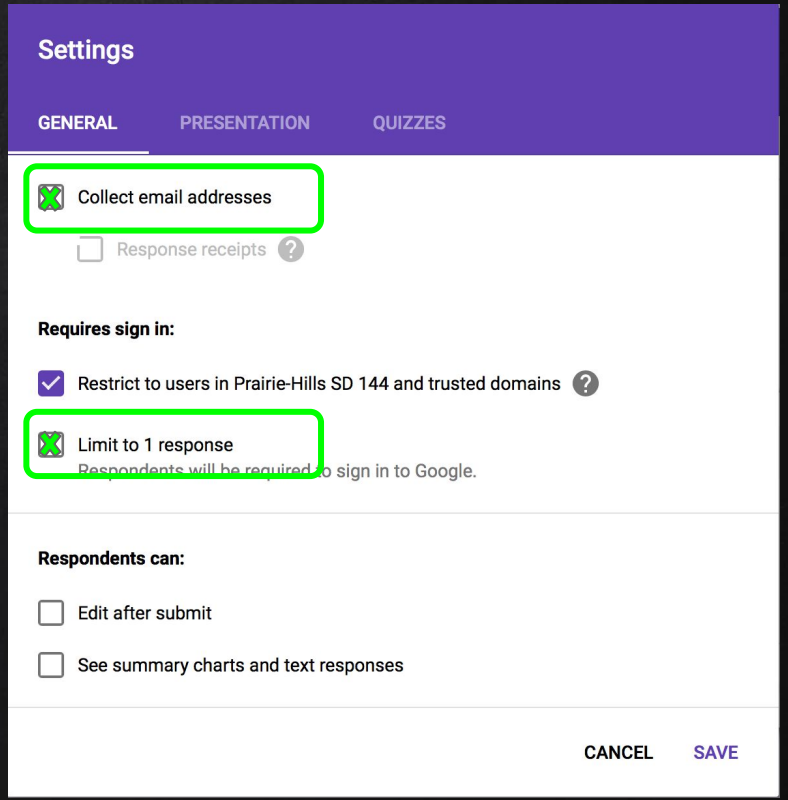


2. Set your permissions.
   - Email or Link
   - View or Edit

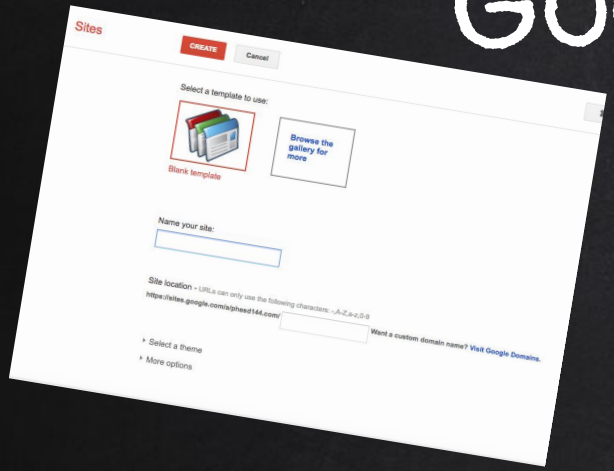
Google Forms

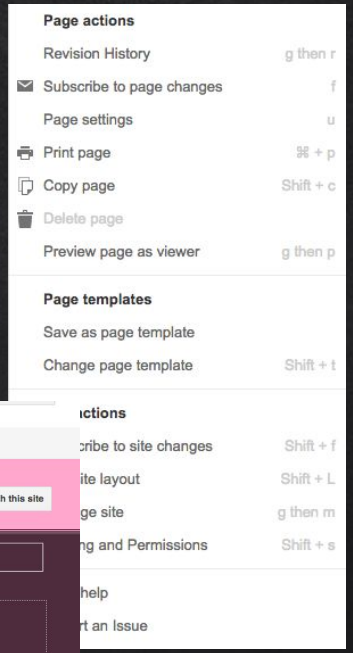


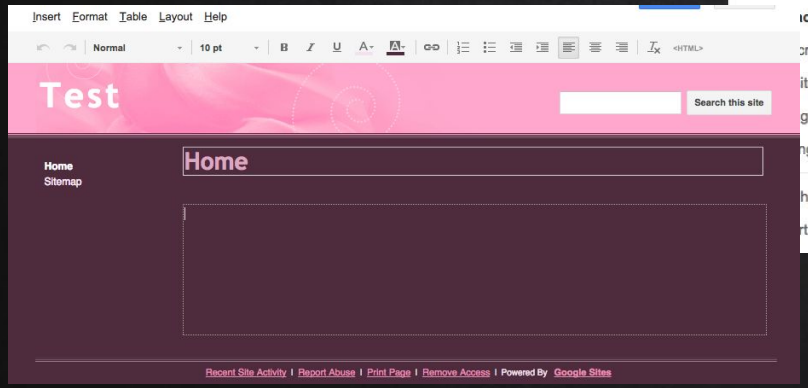




Google Sites

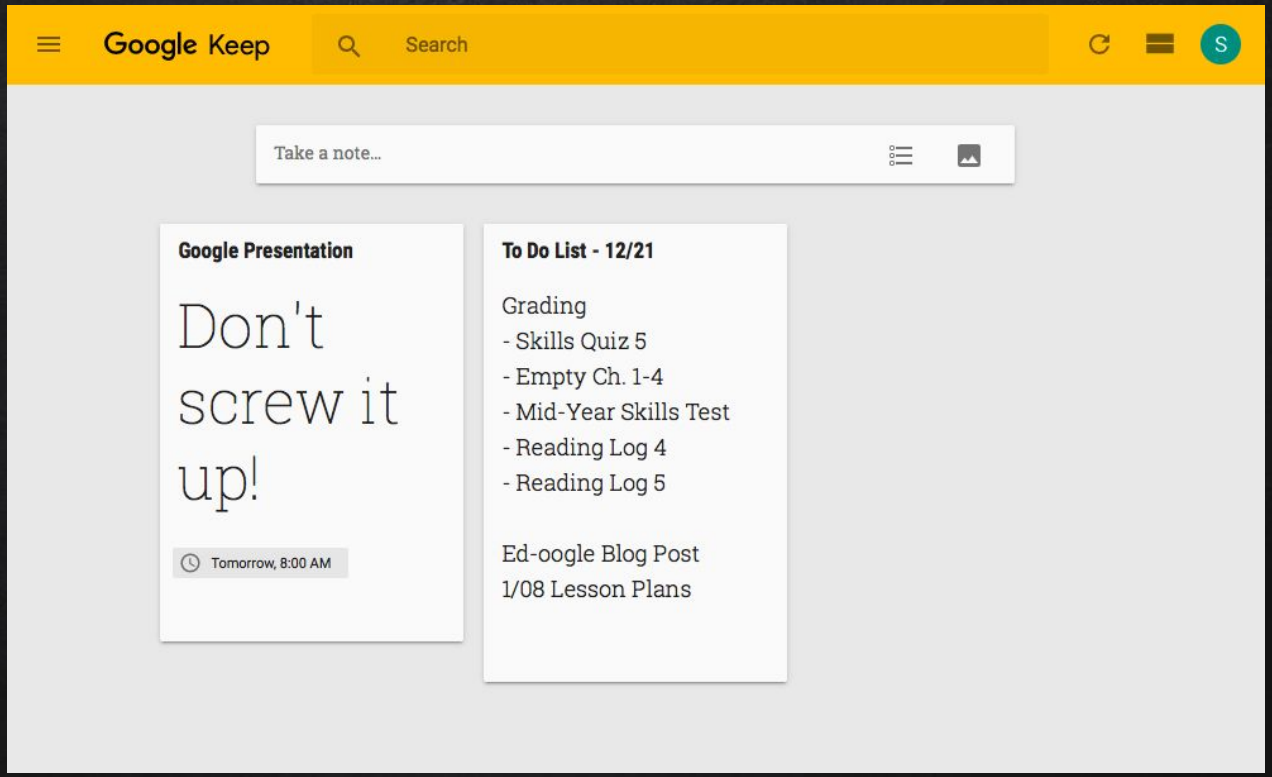






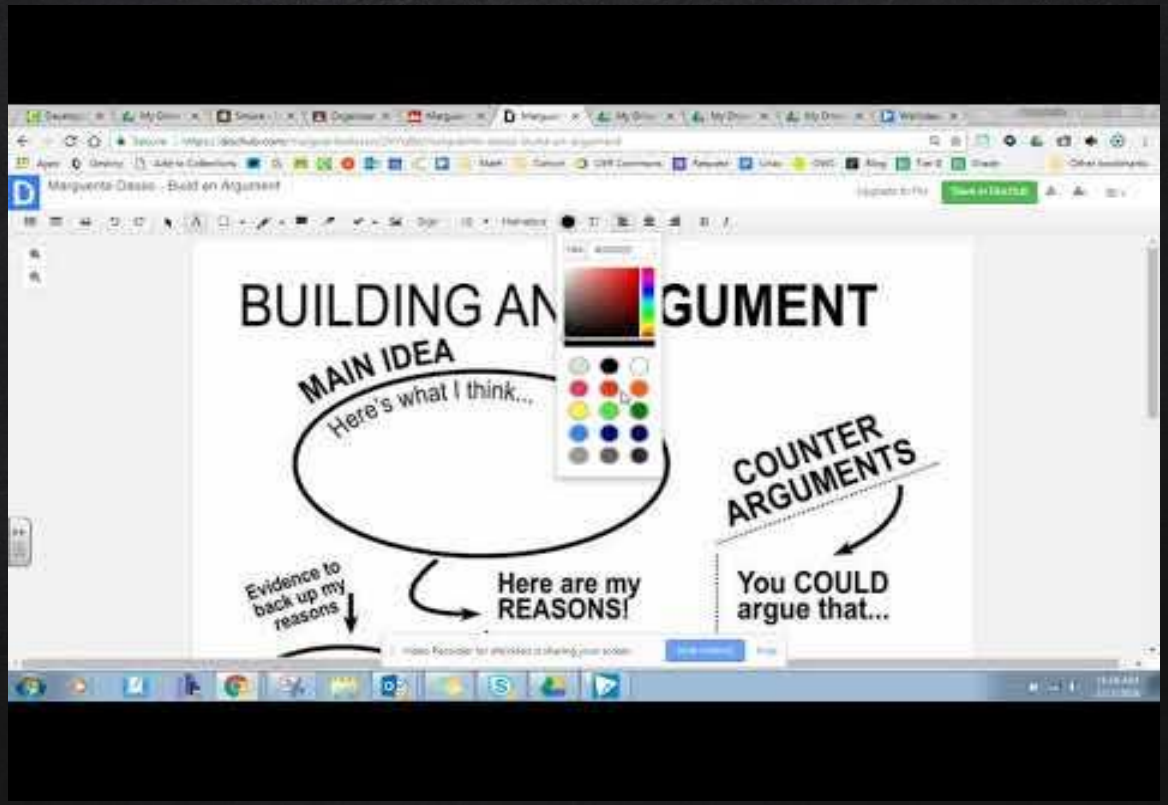
1. Click on create.
2. Name your site & select your theme.
3. Use the menus & toolbars to add & edit pages on your website.
4. Share your URL

Google Keep



https://keep.google.com

DocHub

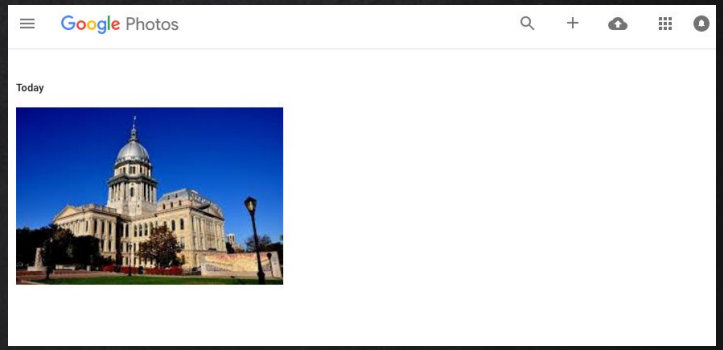


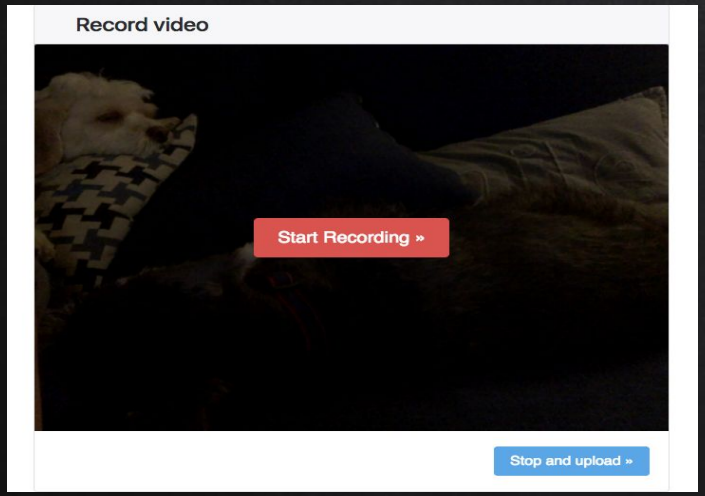
https://dochub.com/

Photos & Videos

Google Photos

- ✘ Allows you to save photos in a designated spot on your drive.

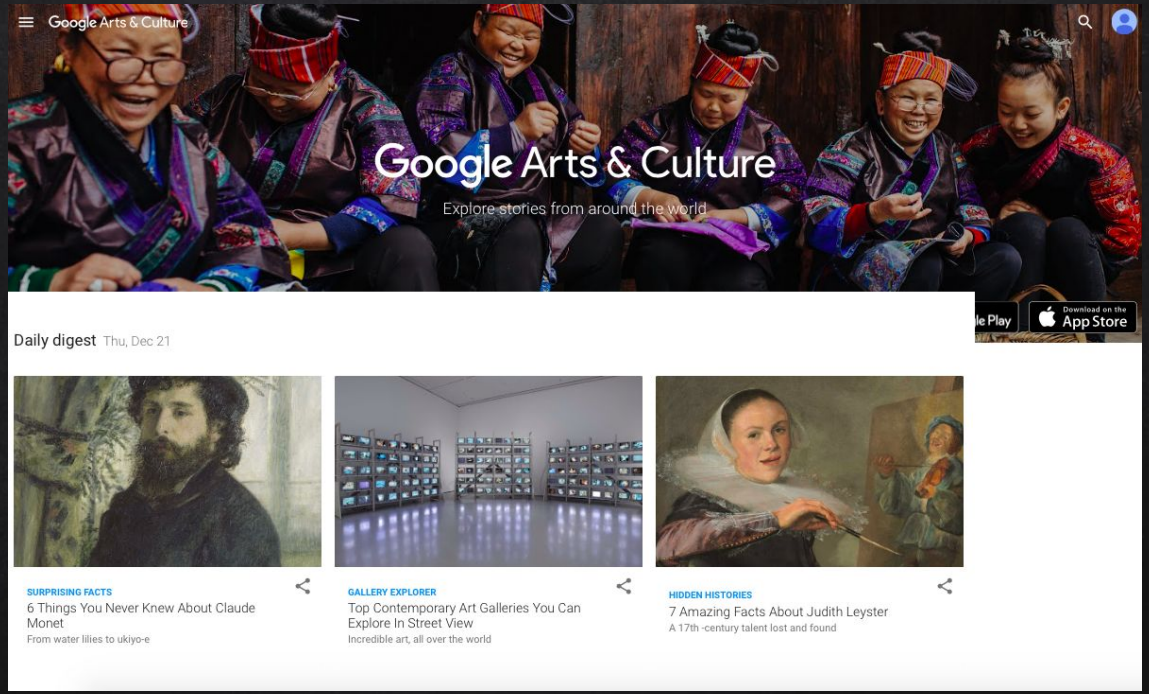




Video Recorder

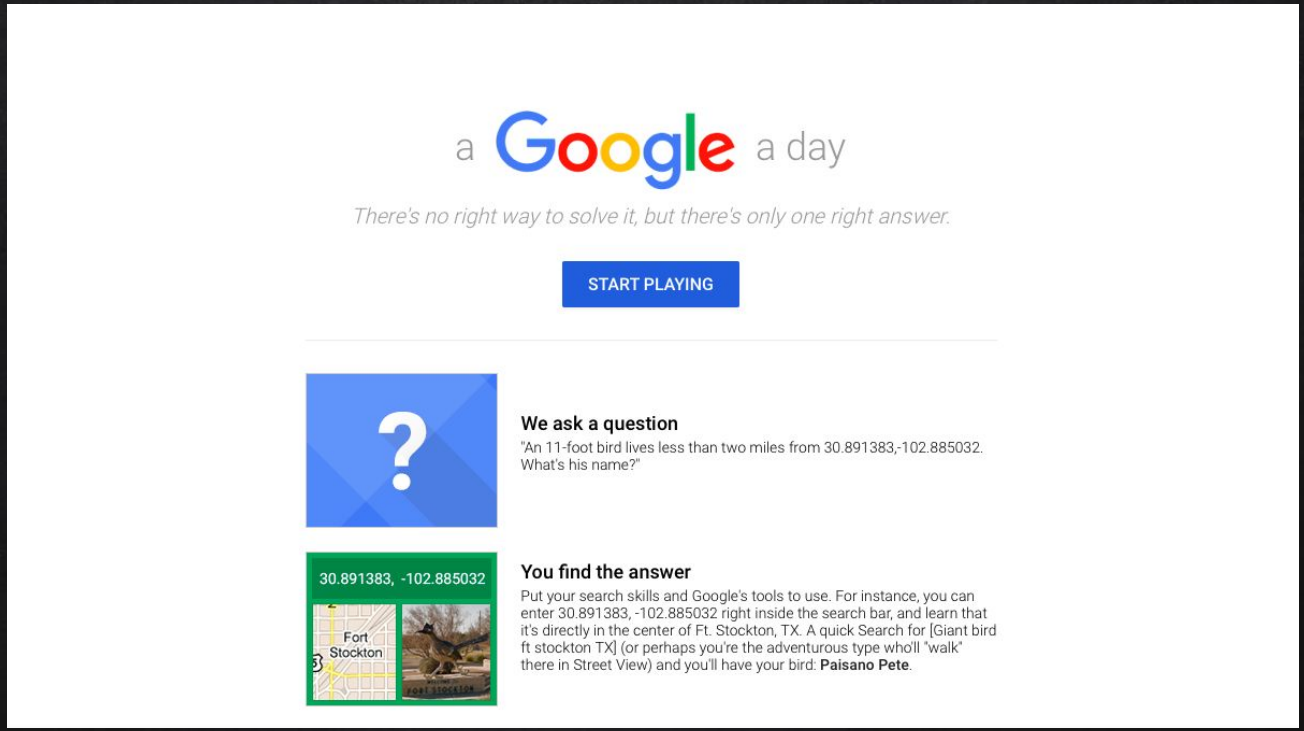
- ✘ Uses the computer's camera to take pictures & record video.
- ✘ Must use Chrome or Firefox
- ✘ Google Drive ➔ New ➔ More ➔ Video Recorder ➔ Allow Access

Google Cultural Institute



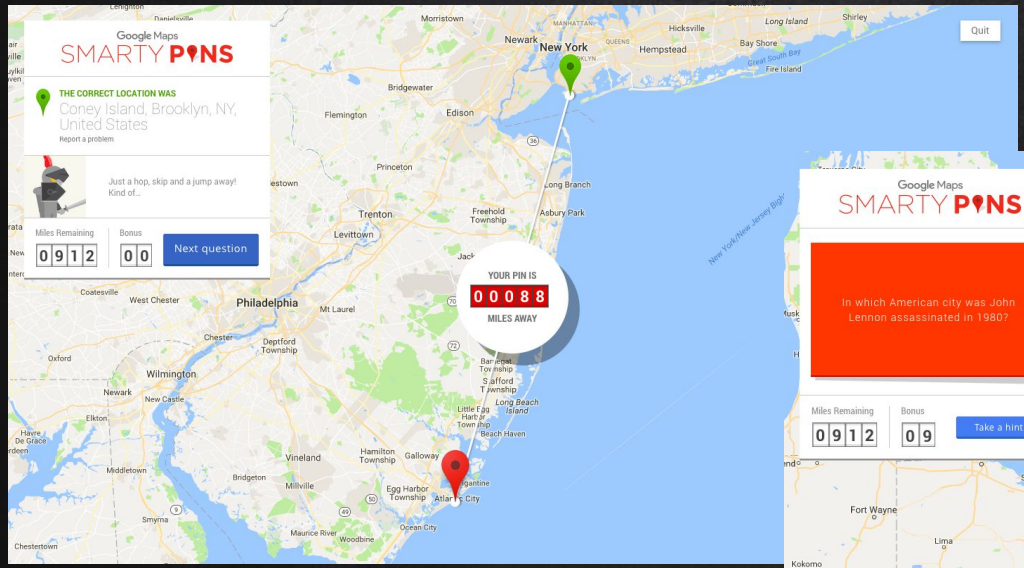
https://www.google.com/culturalinstitute/beta/

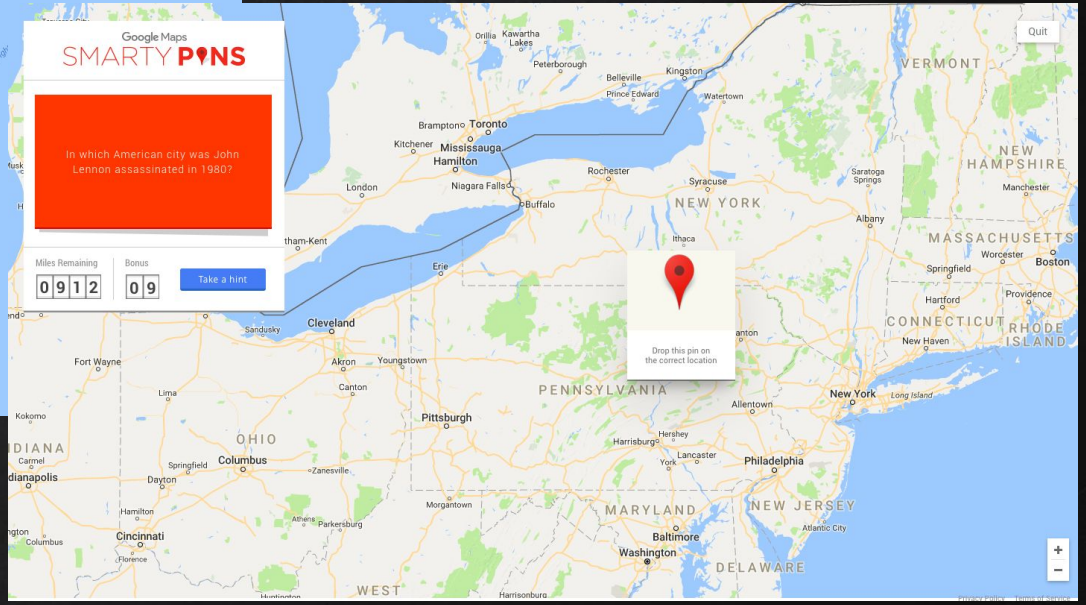
Google-A-Day



http://www.agoogleaday.com

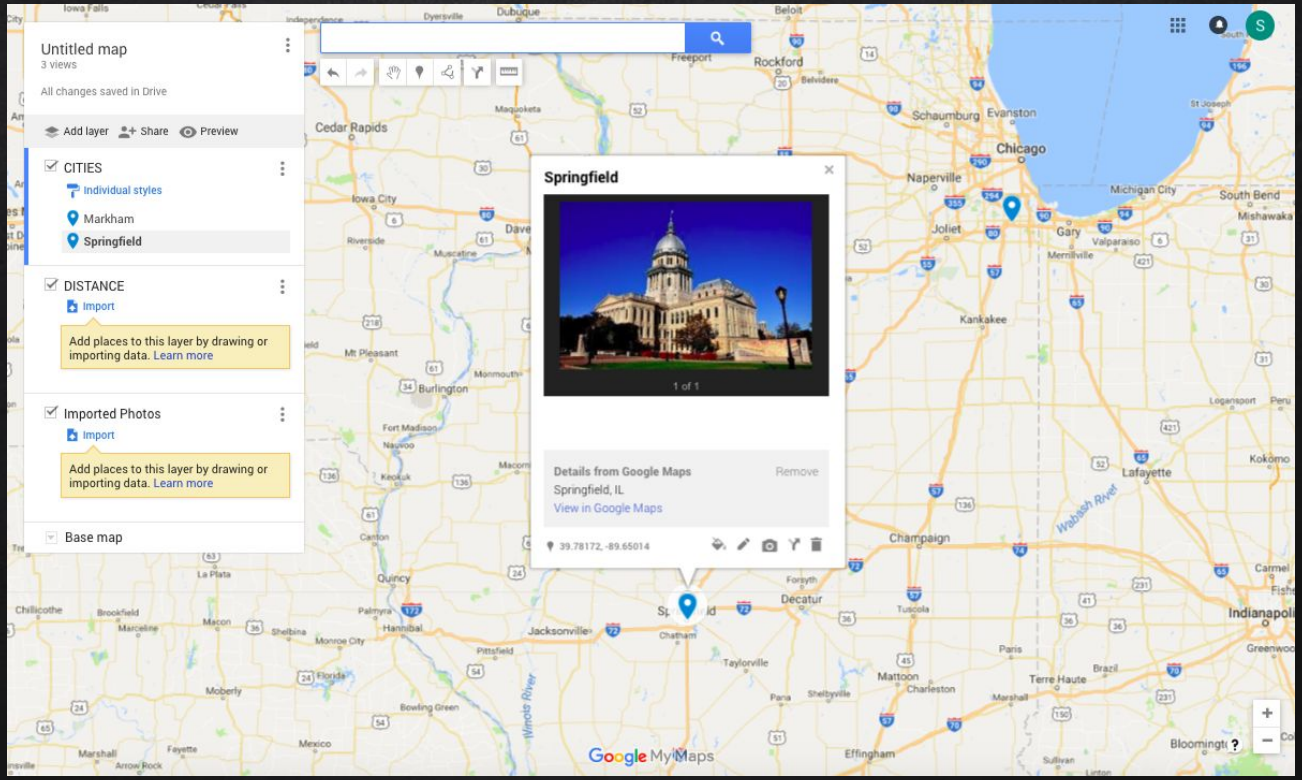
Smarty Pins





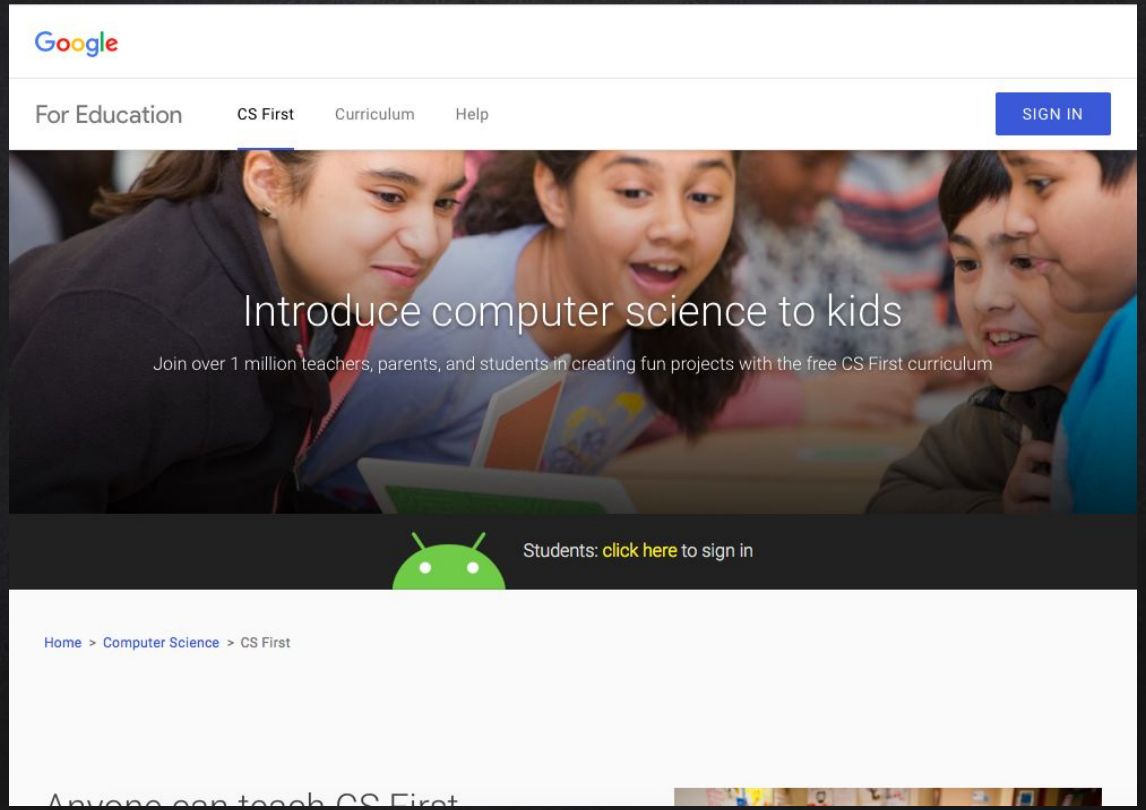
https://smartypins.withgoogle.com

Google My Maps



https://www.google.com/mymaps

Google CS First



https://csfirst.withgoogle.com/en/home

Tips & Tricks

Google Classroom Tips and Tricks

Use the YouTube button to add a Youtube video to an assignment or announcement. Why?
It allow students to access videos that aren't otherwise available to them.

Total points for any assignment can be set to any number.

Use an announcement as a discussion forum. Have students watch a video or read a selection and comment below.

Archive your classes when you are no longer using them. This takes them out of your "lobby" as well as the kids', but you still have access as needed. You can look at it any time without restoring it.

Add a co-teacher easily by going to "About" and "Invite Teacher".

Save as a "draft" and post when you want the kids to see it.

Using the "preview" option in Drive allows the ability to quickly check through all of your student work. To comment the file is opened in a new tab, affording easy return to where you left off, making giving feedback a breeze.

Get to the specific Classroom folder on Drive quickly from the "lobby".

When creating assignments all resources can be included in one "post". One exception would be if you want to use a self-totalling rubric (spreadsheet) which you would post separately and have the students immediately turn it in, so you have editing rights and they only have viewing rights.

Students can be sorted by first or last name.

Classroom allows students to turn in ANY type of assignment, not just Google Apps work.

If you need a roster of students in each class to collect data, you can copy and paste from the "Students" page directly into a spreadsheet.

Classroom can be your students' assignment notebook.

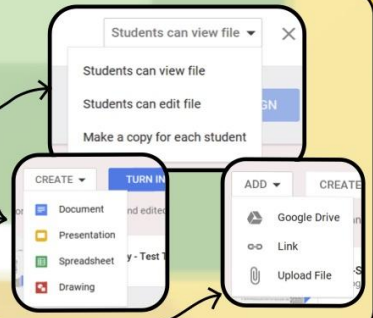
Methods of receiving student work

Via the Assignment option

- Create a doc, presentation, spreadsheet or drawing to be edited by all students. (Students can edit file.)
- Create a Drive template and have Classroom "Make a copy for each student"
- Have students start a blank doc, presentation, spreadsheet or drawing.
- Have students create something outside of Google and "Add" a link to it when they are ready to turn it in.

Via the Announcement option

Have students watch a video or Zaption or read text and use the comment feature below the announcement



THANKS!

Any questions?